

Ilderton Home and Garden Show

Saturday, May 5, 2012, 9 am – 5 pm
Ilderton Arena, Ilderton ON

IldertonHomeShow.com

EXHIBITOR REGISTRATION FORM

Please print and mail/drop off to:

John Blain
c/o Kwik Kerb
344 Carrie St, Strathroy ON N7G 3E1

Business Name: _____
Contact Name: _____
Product/Service: _____
Phone: _____
Email: _____

- 10' x 10' DISPLAY BOOTH - **\$275.00** Additional Spaces? No. of spaces _____ - **\$200** each
*maximum of 4 spaces per vendor
- REQUIRE HYDRO (FIRST COME FIRST SERVED - LIMITED) **Yes_ No_**
- REQUIRE TABLE – One standard 3 x 6 presentation table is included
- REQUIRE TABLECLOTH(S) Yes ___ No ___
Number required: _____ (\$6.00 each)
- REQUIRE CHAIRS **Qty required: _____** - 2 chairs are provided, let us know if you require additional chairs.
- I will be setting up my booth on Friday April 29th, 2011
- I will provide a Door Prize valued at \$25.00, as part of my display. I will contact the winner of the draw.

Method of Payment

Cash ---

Cheque ---

Money Order ---

- *Cheque payment may be sent by mail or delivered in person to John Blain*
- *Please do not send cash – cash payment must be dropped off at the office or paid in person to John or Derek Blain so a receipt can be issued. If you would like to make a cash payment please call to set up an appointment.*
- *A portion of this payment is a non-refundable deposit of \$100.00. All cancellations must be 2 weeks or more in advance of the Home Show date.*
**Please see the Vendor Terms of Service for our cancellation policy*

Please call with any questions you might have. We can be reached at 519-245-5871, or for urgent matters by mobile phone at 226-448-8147 (Derek), 226-373-4905 (Matthew), and 226-377-4517 (John)

Limited Availability – Book Today
Brought To You By:



kwikkerbstrathroy.com



Projects

jdpro.ca

Name (print)

Signature

Date

By signing this document, you indicate that you have read, understand, and agree to the Terms and Conditions on page 2.

Vendor Terms of Service

1. ASSIGNMENT OF EXHIBIT SPACE Exhibitor space is booked on a first-come first-serve basis upon receipt of a fully completed Contract including payment with a LIMIT ON COMPETITIVE BUSINESSES. Exhibitor selection and exhibit space allocation is at the discretion of Ilderton Home Show (IHS), which reserves the right to relocate exhibits which may be affected by any change in the floor plan or optimum traffic control and exhibit exposure. IHS will endeavour to limit and space out competitive products. Exhibitors are required to notify IHS of all services and products to be sold for approval. Also, any change or addition to the line up of products to be sold. The Exhibitor shall not assign, sublet or apportion any of the exhibit space without written permission from IHS. Any such act would nullify this contract.

2. PAYMENT OF EXHIBIT SPACE All Contracts must be received duly signed with full payment of two cheques: \$100.00 current dated per booth, and \$175.00 per booth post-dated no later than April 1, 2012 No refunds on deposit cheques once cashed. No refunds on balance cheques once cashed. Any returned cheques will incur a \$35.00 service fee for each and every cheque for whatever reason. Full payment must be received by April 1. If balance owing is not received by due date, IHS reserves the right to book requested space to other Parties without any compensation, be it financial or otherwise to the vendor.

3. CANCELLATION IHS shall have the right to retain as a cancellation fee any installment or partial payment by the Exhibitor up to the time of cancellation, if the booking is canceled by the Exhibitor. If IHS cancels a vendor booking before the event, notwithstanding non-attendance as per section 8., all funds, *including the \$100.00 deposit*, will be returned to the Exhibitor.

4. BOOTH EXHIBITS (a) Booth(s) may only be set up within the space allotted on the contract. (b) Exhibit space is booked on the basis of the products and service noted on the signed Contract. IHS shall have the right to terminate the Exhibitor's Contract if at any time, in their opinion, the Exhibitor is displaying or selling products not representative of the type or calibre for which the Exhibitor was selected and/or is displaying, selling or promoting products other than was specified by the Exhibitor on the Contract. (c) Merchandise is to be professionally presented. Fixtures and signage should be professionally prepared to enhance your booth. (d) Exhibitors are required to break down all cardboard boxes and dispose of them appropriately. The floor of your booth and the removal of garbage is the sole responsibility of the Exhibitor. (h) Posting, distribution or dissemination of advertising materials not pertaining to events hosted by IHS is not permitted. This includes apparel advertising other events.

5. ELECTRICAL Power is available on a first-come, first-served basis. Please indicate if you need power for your exhibit on the registration form, and we will notify you if it is available.

6. PUBLIC AND FACILITY REGULATIONS Exhibitor agrees to comply with all show Terms and Conditions respecting the conduct and management of the show contained herein. Exhibitor further agrees to comply with all local, city, provincial, federal, fire, hydro or other laws, ordinances/regulations, charging of all applicable taxes, and regulations of the facility.

7. SECURITY

IHS will take the necessary measures to ensure the Exhibitor's property is protected. However IHS cannot be held responsible in any way for damage or theft to the Exhibitor's property or for injuries suffered, whatever may be the nature or cause of the damage or accident. IHS agents, employees or representatives thereof are not liable for damages, inconvenience, presumed loss of sales or exposure resulting from presumed misrepresentation of the show, its size, scope, activities, personalities, exhibitors taking part, attendance, size or location of facility, amenities, hours of operation, reasonable access to the physically disadvantaged, public admission fees in any and all correspondence, advertising materials and conversations. IHS will undertake to promote the **show to the best of its ability in a media campaign that could include, where possible, newspaper, radio, television, pamphlets, notices in tourist information brochures, internet advertisements etc.**

8. EXHIBITOR ATTENDANCE

Exhibitors are required to remain for the full duration of the show and to staff their booths during show hours. IHS reserves the right to uncover any booth unoccupied at show opening time without any liability to IHS. Exhibitors are required to contact IHS in the event of late arrival. IHS reserves the right to rent out any booth space unoccupied (without prior notice of lateness from vendor) by **6pm Friday** without compensation to the original Contract. Nonattendance for any reason may result in forfeiture of any or all future shows without refund.

9. MOVE IN preceding show:

Move In: Friday: 4pm - 8pm
Exhibitors experiencing travel difficulty resulting in late arrival must contact IHS at the telephone numbers noted on their Receipts. Any booths unoccupied by 8pm Friday, may be rented at IHS's discretion as noted above without compensation to the Exhibitor.

MOVE OUT following show:

Move Out: Saturday 5-9pm
All exhibit materials must be removed from the facility by this time. Any materials remaining will be the sole responsibility of the Exhibitor. The Exhibitor hereby agrees that IHS, its agents or representatives are hereby authorized to remove any items at the expense of the Exhibitor and without any liability for damages after this time.

NOTE: Booth Set-Up MUST be completed no later than 8 pm Friday, May 4, and booths must be occupied NO LATER than 30 minutes before the show officially opens.

10. SHOW DATES

If for any reason a IHS event cannot be held due to any cause beyond its control, or if it cannot permit the Exhibitor to occupy his rented space due to circumstances beyond its control including, but not limited to strike, fire, civil disobedience, inclement weather, lockout, acts of God, IHS will refund to the Exhibitor the amount of the rental paid by him/her, less proportionate share of the Show expenses and IHS shall have no further obligation or liability to the Exhibitor. IHS reserves the right to change the dates of the show, up to 60 days prior to the show dates and shall not be liable in damages or otherwise by reason of any such change.

11. DOOR PRIZES

Exhibitors are encouraged to provide a raffle prize of \$25.00 and hold a draw at their booth for customers interested in signing up for products/services or quotes. It is the Exhibitor's responsibility to conduct the draw and contact the winning customer and send or deliver their prize to them. Some examples of popular prizes are a \$25.00 gift card for Tim Horton's, Starbucks, or Canadian Tire. You may also want to use a prize related to your business. The recommended gift value is \$25.00 but vendors may choose to use something of higher value.

*it is recommended you keep a copy of both pages of this document for your records.

